



**THE AIR FORCE ANTITERRORISM/FORCE
PROTECTION (AT/FP) PROGRAM
STANDARDS**

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AFI 31-210, 1 August 1999 and Air Mobility Command Supplement 1, 1 June 2000, are supplemented as follows. This publication establishes responsibilities and guidance for the MacDill Air Force Base (AFB) Air Force Antiterrorism/Force Protection (AT/FP) Program and integrates security precautions and defensive measures. This Supplement applies to all MacDill AFB organizations, personnel, and tenant units.

1. MacDill AFB AT/FP Program: The MacDill AFB AT/FP program is designed to complement and enhance the Department of Defense (DoD), Air Force, and Air Mobility Command AT/FP programs. The program provides installation specific guidance and direction to counter acts of terrorism against personnel and resources.

1.6. The program is an integrated effort encompassing all group, squadron, and tenant units. All commanders must have the mind set that a successful AT/FP program can only be accomplished through an aggressive and comprehensive team effort.

1.7. MacDill AFB will establish a three-tiered AT/FP decision -making body consisting of an Antiterrorism/Force Protection Council, Antiterrorism/Force Protection Working Group, and Threat Working Group. These groups are designed to fully integrate and coordinate all AT/FP actions as follows:

1.7.1. (Added) AT/FP Council: Chaired by the Wing Commander, 6th Air Mobility Wing (6 AMW/CC), or Wing Vice Commander (6 AMW/CV), this council is the senior decision-making body responsible for the overall management of the Wing AT/FP program. This council will consist of Executive Council Members made up of 6 AMW/CC, all Group Commanders, Wing AT/FP Officer and noncommissioned officer (NCO), Air Force Office of Special Investigations (AFOSI), Staff Judge Advocate (SJA), Intelligence, Comptroller, 0-6 or above representative from United States Central Command (USCENTCOM), and Director of Security/Provost Marshal or designated representative from United States Special Operations Command (USSOCOM). Other council members will include all Squadron Commanders, and senior representatives from Safety (6 AMW/SE), Public Affairs (6 AMW/PA), Joint Communications

Support Element (JCSE), 290th Joint Communications Support Squadron (290 JCSS), 622nd Aeromedical Evacuation Squadron (622 AES), 347th Operations Group (347 RQW, Det 1), National Oceanic & Atmospheric Administration (NOAA), Army and Air Force Exchange Service (AAFES), Defense Commissary Agency (DECA), Defense Fuels Support, and Tinker Elementary School.

1.7.1.1. (Added) Executive members will be the overall ruling authority of the AT/FP Council.

1.7.1.2. (Added) The AT/FP Council will meet as a minimum semiannually.

1.7.1.2.1. (Added) Meeting agenda items will be coordinated with all council members by the 6th Security Forces Squadron, Operations Flight (6 SFS/SFO).

1.7.2. (Added) AT/FP Working Group: Chaired by the AT/FP Officer, this working group is the action officer portion of the process and makes recommendations concerning antiterrorism and force protection to the AT/FP Council for consideration and implementation. This working group will consist of an executive body made up of the AT/FP Officer and NCO, 6th Civil Engineer Squadron, Explosive Ordnance Disposal (EOD) (6 CES/CED), Fire Protection Flight (6 CES/CEF), 6th Medical Group (6 MDG) (mass casualty), AFOSI, Intelligence, 6 SFS, 6 CES, USSOCOM, and USCENTCOM. Other working group members will include AT/FP representatives from all squadrons and tenant units on the installation.

1.7.2.1. (Added) The executive body will be the overall ruling authority of the AT/FP Working Group.

1.7.2.2. (Added) The AT/FP Working Group will meet as a minimum quarterly.

1.7.2.2.1. (Added) Meeting agenda items will be coordinated with all working group members and the Wing AT/FP NCO.

1.7.3. (Added) Threat Working Group: Chaired by the Chief, 6th Security Forces Squadron, this working group is responsible for the coordination of the installation's intelligence effort and to advise the other groups on the threat to the installation and local area. This working group will consist of 6 SFS, Wing AT/FP Officer/NCO, AFOSI, Intelligence, USSOCOM, and USCENTCOM. Additionally, members of the Federal Bureau of Investigation (FBI) domestic and international terrorism task forces should also be members.

1.7.3.1. (Added) The Threat Working Group will meet as a minimum monthly.

1.7.3.1.1. (Added) Meeting agenda items will be coordinated with all working group members by the Wing AT/FP NCO.

3. DoD, Air Force, and MacDill AFB Established Standards: The Wing Commander is responsible for the AT/FP program at MacDill. The Wing AT/FP Officer/NCO will act as the focal point for all AT/FP programs on behalf of the Wing Commander. The AT/FP Officer/NCO is responsible for complying with all standards established in DoDI 2000.16, The DoD Combating Terrorism Program Standards, and AFI 31-210.

3.1.1. The Wing Commander is responsible for the approval and implementation of all AT/FP policies and programs at MacDill AFB.

3.1.1.1. The AT/FP Council will serve as the executive body to discuss, coordinate, and approve all AT/FP policies and programs.

3.1.2. The Wing AT/FP Officer/NCO will:

3.1.2.1. Draft and coordinate all AT/FP policy with the Force Protection Working Group and functional area experts.

- 3.1.2.2. Develop guidance on AT/FP and physical security enhancements with the Force Protection Working Group.
- 3.1.2.3. Coordinate funding for all AT/FP initiatives with the 6th Comptroller Squadron, Financial Management (6 CPTS/FM), Programs Element (6 CES/CECP), and 6th Contracting Squadron (6 CONS).
- 3.1.3. The 6 MDG will establish medical support requirements for all AT/FP planning and for personnel health protection.
- 3.1.5. AFOSI will act as the primary agent through the Threat Working Group for gathering and disseminating current local and international terrorism information.
- 3.1.6. 6 ARW/PA will act as the Wing Commander's liaison to the public and local media on all AT/FP incidents.
- 3.1.8. AFOSI will provide area of responsibility (AOR) specific terrorism briefings for all military, civilian, and family members scheduled for deployment, temporary duty (TDY), or leave outside the Continental United States (CONUS) to include Puerto Rico. Unit AT/FP Officers/NCO will provide AT/FP Level I briefings for all military, civilian, and family members scheduled to deploy, go TDY, or on leave outside CONUS to include Puerto Rico. **NOTE:** USCENTCOM/USSOCCOM/JCSE personnel may receive the AOR specific briefings from their unit intelligence personnel.
- 3.1.10. 6 CES will provide structural and infrastructure engineering support, Nuclear, Biological and Chemical (NBC) Environment, EOD, DP, and Fire Department expertise for all AT/FP initiatives.
- 3.1.14. 6 CPTS will provide funding expertise for all AT/FP initiatives.
- 3.1.17. (Added) All other squadrons/tenant units will provide support as needed for all AT/FP initiatives.
- 3.2. The Wing AT/FP Officer/NCO will ensure the DoD standards outlined in AFI 31-210 are used as a baseline to develop any MacDill unique requirements.
 - 3.2.1.3.1. The AT/FP Officer/NCO will be responsible for accomplishing the AT/FP budget request using Attachment 6 to AFI 31-210/AMC Sup 1. The budget requests will be coordinated through the AT/FP Working Group and forwarded to the Force Protection Council for approval before being submitted to 6 AMC/SFX.
 - 3.2.2. The Wing AT/FP Officer/NCO is responsible for this supplement.
 - 3.3.2. All group, squadron, and tenant unit commanders will appoint by letter primary and alternate AT/FP representatives for their units. These appointment letters will be forwarded to the Wing AT/FP Officer/NCO and updated as needed.
 - 3.3.2.1. (Added) Appointed individuals will represent their units as members of the AT/FP Working Group.
 - 3.3.4.1. The AT/FP Officer/NCO will coordinate all AT/FP exercises to include table top exercises through Wing Exercises and Inspections, Evaluations (6 AMW/CVI).
 - 3.3.4.2. The Wing AT/FP Officer/NCO will coordinate with unit AT/FP representatives and 6 AMW/PA to develop and implement a viable AT/FP awareness program.
 - 3.4.5. Wing Plans and Programs (6 AMW/XP) will ensure all Memoranda of Understanding (MOU) and Memoranda of Agreement (MOA) are properly coordinated, staffed, and reviewed as required. Subject

matter experts (6 SFS, 6 CES, Fire Department, EOD, DP, etc.) will be responsible for initiating MOUs and MOAs in their areas of expertise.

3.5. The AT/FP Officer/NCO is responsible for the development, coordination, and implementation of a stand-alone installation-wide AT/FP plan with the assistance of the Force Protection Working Group and Threat Working Group. The Wing AT/FP Officer/NCO will delegate subject matter experts to assist in completing portions of the plan.

3.5.2. The J-34 Installation Planning Template will be used to develop this plan.

3.6.3. The Wing AT/FP Officer/NCO will coordinate the schedule of all higher headquarters (JSIVA, AF, and AMC) Vulnerability Assessment Team visits/inspections through the Force Protection Council, Force Protection Working Group, Threat Working Group, 6 AMW/CVI, and the Wing Gatekeeper.

3.6.3.1. Higher Headquarters vulnerability assessments/inspections will be scheduled/conducted as a minimum every three years.

3.6.3.2. (Added) Local Physical Security Vulnerability Assessments will be conducted as a minimum every year between higher headquarters vulnerability assessments and updated as necessary.

3.8.2.2. AFOSI, through the Threat Working Group, is tasked to collect, analyze, and disseminate local terrorist threat information. The Counterintelligence Collection Execution Plan will be used to identify threats, prioritize counterintelligence collection targets, and produce counterintelligence reports. AFOSI will also accomplish the following assessments: Terrorist Threat Assessment, Counterintelligence Threat Assessment, and Criminal Threat Assessment. A Weapons of Mass Destruction Threat Assessment will also be conducted by AFOSI if one is not available from the FBI. These assessments will be conducted annually and updated as necessary.

3.8.2.2.1. (Added) A Physical Security Vulnerability Assessment will be conducted by the locally established Vulnerability Assessment Team annually between higher headquarters assessments and updated as necessary.

3.9.3. The local AFOSI detachment is responsible for this plan.

3.10.2. AFOSI, through the Threat Working Group, will be responsible for coordination with all law enforcement agencies outside the installation.

3.10.3. The formal AT/FP decision-making body is outlined in para [1.7](#).

3.12.2. Changes in the local threat to MacDill AFB and downward directed threat changes will be evaluated by the Threat Working Group. Recommendations for action will be forwarded to the Wing Commander and Force Protection Council for implementation.

3.12.3. The Wing AT/FP Officer/NCO is responsible for compilation of lessons learned and for forwarding them to HQ AMC/SFOP.

3.13.1.2. The AT/FP Officer/NCO, through the AT/FP Working Group and Threat Working Group, will develop local measures.

3.13.1.4. The Wing AT/FP Officer/NCO will develop through the AT/FP Working Group and Threat Working Group an installation-wide Random Antiterrorism Measure (RAM) program. The RAM program will be forwarded to 6 AMW/CC and Force Protection Council for approval.

3.14.2. The Wing AT/FP Office/NCO will be responsible for coordination of a local Vulnerability Assessment Team. The 6 AMW/CC will appoint team members in writing. As a minimum, the team will

consist of the following: Wing AT/FP Officer/NCO, 6 SFS, AFOSI, 6 CES (Fire Department, EOD, DP, structural engineer, infrastructure engineer), Intelligence, 6 MDG (mass casualty), and 6th Communications Squadron (6 CS). Other members may be appointed as needed. Local vulnerability assessments will be conducted annually.

3.15.2. The Wing AT/FP Officer/NCO, AT/FP Working Group, Threat Working Group, and AT/FP Council will review and approve all AT/FP plans annually.

3.16.1. The Wing AT/FP Officer/NCO will develop and coordinate all AT/FP exercises with 6 ARW/CVI. AT/FP exercises will be conducted at least semiannually.

3.17.2. As changes in the local threat condition occur, the Threat Working Group will convene to make recommended changes in physical security measures to 6 AMW/CC and AT/FP Council.

3.17.2.1. The AT/FP Officer/NCO will ensure all threat condition (THREATCON) measures are reviewed by the Threat Working Group, AT/FP Working Group, and AT/FP Council at least semiannually.

3.18. The Wing AT/FP Officer, through the Threat Working Group and AT/FP Working Group, will provide the Housing Office (6 CES/CEH) and all orderly rooms a copy of crime reports for all counties surrounding MacDill AFB. This information will be made available to all personnel residing or preparing to reside off the installation.

3.20.2.1. 6 CES will coordinate security requirements on all new facility construction and rehabilitation projects with the Wing AT/FP Officer/NCO.

3.20.2.1.1. (Added) Construction standards will be in accordance with Department of Defense Antiterrorism/Force Protection Construction Standards.

3.21.2. The AT/FP Working Group will be responsible for development of these factors. These factors will be coordinated and approved by the Force Protection Council.

3.22.3. The AFOSI, through the Threat Working Group, will be responsible for gathering all AOR specific threat information.

3.23.3.1. The Wing AT/FP Officer/NCO will be responsible for scheduling all AT/FP courses through HQ AMC/SFXT.

3.23.4.2. Appointed personnel will act as members of the AT/FP Working Group.

3.24.5. The Wing AT/FP Officer/NCO, through the AT/FP Working Group, will be responsible for ensuring all personnel are trained in accordance with this standard.

3.24.8.1. Unit AT/FP representatives/Unit Deployment Managers will ensure all personnel preparing for deployment or TDY outside CONUS, to include Puerto Rico, receive AT/FP Level I training, AOR specific threat briefing, and medical threat briefing. Unit AT/FP representatives/Orderly Room personnel will ensure all personnel and their family members preparing to go permanent change of station (PCS) or on leave outside CONUS, to include Puerto Rico, receive AT/FP Level I training, AOR specific threat briefing, and medical threat briefing. Installation Deployment Managers and the 6th Mission Support Squadron, Military Personnel Flight Outbound Assignment (6 MSS/DPMARO) personnel will verify all training has been accomplished prior to issuing travel orders. Unit AT/FP representatives will conduct the AT/FP Level I briefing, the Base Hospital will conduct the medical threat briefing, and AFOSI will conduct the AOR specific threat briefing. **NOTE:** USSOCOM/USCENTCOM/JCSE Intelligence personnel may conduct their AOR specific threat briefings for their commands.

3.24.8.1.1. (Added) Unit AT/FP representatives must complete an authorized AT/FP Level II training course to be qualified to conduct AT/FP Level I training. This is a unit funded TDY.

3.24.8.4. Unit AT/FP personnel will ensure that annual AT/FP Level I training is accomplished.

3.24.8.4.1. (Added) Unit ancillary training managers will document this training as part of their ancillary training program. Documentation will include full name, rank, social security number, and date of training.

3.24.8.4.1.1. (Added) Unit ancillary training managers will report quarterly training statistics through their unit AT/FP representatives to the Wing AT/FP Officer/NCO. Reports will include number of personnel assigned/number trained. Reports will be accomplished as follows:

January - March report due not later than 5 April

April - June report due not later than 5 July

July - September report due not later than 5 October

October - December report due not later than 5 January

3.24.12. The Wing AT/FP Officer/NCO will work with all AT/FP representatives to develop unit level AT/FP awareness programs. All military, civilian, and contractor personnel within a unit must receive this training. Unit Training Managers will document this training in individual training records.

3.25.3. Unit AT/FP representatives/Unit Deployment Managers will ensure all personnel preparing for deployment or TDY outside CONUS, to include Puerto Rico, receive AT/FP Level I training, AOR specific threat briefing, and medical threat briefing. Unit AT/FP representatives/Orderly Room personnel will ensure all personnel and their family members preparing to PCS or go on leave outside CONUS, to include Puerto Rico, receive AT/FP Level I training, AOR specific threat briefing, and medical threat briefing. Installation Deployment Managers and 6 MSS/DPMARO personnel will verify all training has been accomplished prior to issuing travel orders. Unit AT/FP representatives will conduct the AT/FP Level I briefing, the Base Hospital will conduct the medical threat briefing, and AFOSI will conduct the AOR specific threat briefing. **NOTE:** USSOCOM/USCENTCOM/JCSE Intelligence personnel may conduct their AOR specific threat briefings for their commands.

3.25.3.1. Unit AT/FP representatives must complete an authorized AT/FP Level II training course to be qualified to conduct AT/FP Level I training. This is a unit funded TDY.

3.26. Unit AT/FP representatives will inform the Wing AT/FP Officer/NCO of all personnel scheduled to deploy, PCS, or go TDY to a high threat area. The Wing AT/FP Officer/NCO will coordinate required training through HQ AMC/SFXT as needed.

3.27. Unit AT/FP representatives will inform the Wing AT/FP Officer/NCO of all personnel scheduled to deploy, PCS, or go TDY to a medium, high, or critical threat area. Unit AT/FP representatives will provide guidance on appropriate conduct in the event they are taken hostage.

3.28.3. The Wing AT/FP Officer/NCO will coordinate all AT/FP exercises with 6 ARW/CVI.

3.31.1. The AFOSI, through the Threat Working Group, is the agency responsible to collect, analyze, and disseminate any information pertaining to the possible use of weapons of mass destruction (WMD) against MacDill AFB and the local area.

3.32.1. The Installation Vulnerability Assessment Team will use the local WMD assessment developed by AFOSI to assess the vulnerability of installation facilities and personnel to the possible use of WMD.

3.33.2.1. AFOSI is responsible through the Threat Working Group for the development of this report. The Wing AT/FP Officer/NCO will forward this report to HQ AMC/SFOP.

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